



CITY OF BLACK DIAMOND
PLANNING COMMISSION MEETING MINUTES
August 11, 2020, 6:00 PM

1) **FLAG SALUTE, CALL TO ORDER, and ROLL CALL**

Chairperson McCain called the meeting to order at 6:01 p.m.

Present: Commissioners: La Conte, Jensen, McCain, Ekberg, Ambur, Olson
Absent: Commissioner Butt (unexcused)
Staff: Barbara Kincaid, Community Development Director
Carina Thornquist, Deputy City Clerk

2) **APPROVAL OF MINUTES**

a) Regular meeting of July 21, 2020

Motion was made by Commissioner Olson to approve the July 21, 2020 minutes. **Motion seconded** by Commissioner LaConte. **Vote, Motion passed 6-0.**

Chairperson McCain reminded the citizens of the role of the Planning Commissioners which is to be an advisory board to the City Council.

3) **PUBLIC COMMENT** – Chairperson McCain stated there were no written comments submitted by the August 10th due date.

4) **PUBLIC HEARING**

b) *Emergency Amendment to Chapter 8 of Comprehensive Plan to adopt School Capital Facility Plans*

Director Kincaid discussed the proposed amendments to Chapter 8.8 of the Comprehensive Plan to specifically name each of the four school district's Capital Facility Plans (Enumclaw, Auburn, Kent, and Tahoma) and to adopt a new policy, PS-6, to authorize the collection of school impact fees.

Kristen Bryant from Bellevue – spoke to the importance of these impact fees as the community is growing.

Gary Davis from Black Diamond – agreed with Kristen Bryant about the importance of the impact fees.

Denise Stiffarm – legal attorney for Auburn and Enumclaw School Districts. She thanked the Commissioners for consideration to move this to the City Council for approval.

Chair McCain said she would entertain a motion to close the Public Hearing. **Motion** was made by Commissioner Olson to close the Public Hearing. **Motion seconded** by Commissioner Jensen. **Vote, Motion passed 6-0.**

There was some discussion about the school impact fee ordinance and Director Kincaid explained that this matter would be before the City Council for consideration.

Motion was made by Commissioner Olson to move this Emergency Amendment to City Council. **Motion seconded** by Commissioner Jensen. **Vote, Motion passed 6-0.**

5) **STUDY/WORK SESSION** –

c) **New Business: Sensitive Area Ordinance (SAO) Update**
Director Kincaid “shared” the Checklist Summary SAO and gave a brief overview.

6) **UNFINISHED BUSINESS** - none

7) **COMMUNITY DEVELOPMENT DEPARTMENT REPORT** - Director Kincaid stated that the City Council adopted the docket “as is”. She then turned the discussion over to Commissioner Ekberg who expressed his views of changing the “No oral public comments” to allow the public to speak during the Public Comment section; Commissioner Olson expressed the same view. Director Kincaid explained that the Clerk’s department uses this same format with the City Council. The Commissioners requested Ms. Kincaid to look into the subject for further discussion.

8) **PUBLIC COMMENTS** - none

9) **ADJOURN**

Motion was made by Commissioner Olsen to adjourn the meeting. **Motion seconded** by Commissioner LaConte. **Vote, Motion passed 6-0.**

THE MEETING ADJOURNED AT 6:40 p.m.

These minutes were respectively recorded by Carina Thornquist, Deputy City Clerk

ATTEST:



Pam McCain, Chairperson



Carina Thornquist
Planning Commission Secretary